

Managing compliance and training at a firm can be a difficult job. With the right training solution, many of the tedious administration, follow-up and reporting tasks can be automated.

Which solution is right for you?

nciWorks

VinciWorks offers solutions for any size firm. Sole practitioners can quickly order courses and earn CPD points; small firms (under 10 partners) can order a suite of courses for their entire firm; and larger firms can benefit from the power of full administration and automation.

Small firms and so	le practitioners	Firms with over 10 partners				
Individual	Essentials	Basic	Professional	Enterprise Total training solution All Professional features Plus		
Self-checkout at vincitraining.com	Firm-wide training	Training administration	Compliance automation			
Includes the following features:	All Individual features Plus	All Essentials features Plus	All Basic features Plus			
 High-quality VinciWorks courses Exercises to test comprehension CPD accredited Certificate of completion Compliance topics include Anti-money laundering, Anti-bribery and corruption, Data protection 	 Training for all staff in firms of up to 10 partners Completion reports sent to firm administrator 	 Basic learning management system Administrator access to manage all users and course enrolments User course tracking Flexible dynamic reports White-glove customer support and setup White support Administrator access Smart groups to automatically enrol people in appropriate courses Upload third-party courses Customisable emails and certificates HR System Integration Active Directory Integration 	 Classroom training Invitations and booking Calendars and reminders Outlook calendar integration Easy import from existing LMS Check firm-wide compliance at a glance Every learner can see their CPD status 			

Who uses VinciWorks?

- Allen & Overy
- Bird & Bird
- Clyde & Co
- CMS Cameron McKenna
- Herbert Smith Freehills
- Hogan Lovells
- Irwin Mitchell
- Mayer Brown
- Pinsent Masons
- and over a hundred more...

Customer service

Our customer support staff guides you through every step of the way.

- Training
- Setup
- Troubleshooting
- Guidance on best practices

Additional products

Ask us about:

- Policy tracking
- Risk management
- Incidents and breaches
- Bespoke course creation

Find out more at:

www.infocreditgroup.com enquiries@infocreditgroup.com +357 22 398000

Compliance Learning Management System

Manage all training and CPD compliance

- ✓ Online courses and videos
- Classroom training

inĉiWorks

- Invitations and booking
- Calendars and reminders
- Outlook calendar integration
- Export flexible reports to Excel and PDF
- Easy import from existing LMS and HR integration

info**credit** group

The Total Training Solution

ecuring ease of

mind

- Email Nagware to chase non-compliant staff
- Check firm-wide compliance at a glance
- Every learner can see their CPD status

Ċ	Work	8	My L	Jpcoming tivities Ava	lable Tak	e an Online Course	Log a Comple Activity	eted My Comple Activitie:		
s										🖋 Customise this Dashboar
	Accreditation Summary - <u>view all</u>								Firm Introduction	
5	Period Start	Period End	Accreditation	Туре	Required	Complete	d Outstanding	Compliant	Deadline	The VinciWorks Compliance Learning Management System - Enterprise Edition!
	2013	2014 2014	UK CPD UK CPD	Accredited Total	1* 14*	8 22.5	0	× ×	10/31/2014	You asked for it. We listened. The CLMS Enterprise Edition takes
	2013								10/31/2014	
	2011	2014	UK CPD	SRA Mgmt Course	No*	No	No	✓	11/1/2014	all the functionality of our other editions and adds the ability for your solicitors to track CPD regardless of whether it was earned
	Available Activities List - <u>viewall</u>								online, in the classroom, or elsewhere. Your Learning Departme will have full transparency with real-time data about who has completed their requirements and who has not. Group and	
	Activity Name		Description	Where and When	Activity	y Status	My Status	Accreditations	Actions	Nagware functionality eliminates busy work by automating
rts -	Anti Money Classroom F		AML Classroom Refresher	5/27/2014 - 11:00 AM - London Office	Accepti Particip		Not Enrolled	UK CPD (1)	G	enrolments and follow-up "nag" emails to laggards. We hope you enjoy this redesigned Dashboard, which is fully
	New Hire Or	rientation	New Hire Orientation for the London Office	5/30/2014 - 2:00 PM - London Office	Accepti Particip		Not Enrolled	UK CPD (0)	G	We nope you enjoy this recessigned Dashboard, which is tuily customisable with widgets that can be draged about and saved provide each user the info they want to see. We value your feedback and look forward to implementing these new features for your firm today!
	Available	Activities Ca	lendar - <u>view all</u>	Ed						
	♦ toda	◆ today ▼ May 2014 Day Week Month Timeline Agenda								
	Sun		Mon Ti	ue Wed		Thu	Fi	ri	Sat	Announcements
	27	28	29	30	01	May	2	3		There are currently no announcements to display.

Why CLMS?

in 60 countries

• Built and maintained by the world's leading firms

• Used by over 80,000 people

- No IT support required
- Personalised setup and support

See a demo

www.vinciworks.com/enterprise



